



Date: 9 December 2009

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Subject: Addendum 3 to the Scholarships PNG RFT of 31 October 2009

Tenderers are advised of the following:

Clarifications to the RFT

1. **QUESTION:** Can the Website Design / Database Design positions be split and give them 2 months each in the tender? The skills needed for each are quite different, so identifying a single individual for both tasks would be quite difficult.
ANSWER: One position has been identified. The position requirements will be a matter for the Tenderers to consider in their response to the Tender.

2. **QUESTION:** In Addenda 2, it states we don't have to name people or provide CVs for any of the 14 local staff members or for the 5 STA positions. However, without identifying the positions and providing CVs, it is almost impossible to cost the positions appropriately. With the positions being identified, this adds to the technical weight of a proposal, so to have to cost the positions in without the benefit of the technical weight of providing good people, means that a contractor could totally under-cost the positions just to win the tender, then not be able to provide the team at that cost and come back to AusAID to demand more money for the positions. If the positions are to be costed into the LTA tables, then they should also be named and CVs provided. However if they don't need to be named, then they should not really be measured as part of the like-for-like against the 15% financial and should just become a reimbursable line item, so there is no advantage or disadvantage to any contractor tendering for the Facility.
ANSWER: Refer to question 2 in Addendum 2.

Tenderers need not provide CVs or referee details for the positions listed at question 2 in Addendum 2. Tenderers must provide rates for each of these positions. These rates will be used in the financial assessment of tenders.

3. **QUESTION:** In Section D1-3 and also in Addenda 1 (point 11), reference is made to the need to identify/recommend independent persons/panel for Scholarship short-listing. Are these persons separate to the Australian and PNG academics listed as STA in the RFT? If so, are we saying that the first cut selection panel will be independently subcontracted or just have different STA on it to the second round selection panel?

ANSWER: Refer to D1-3, Annex 1, Part 3 of the RFT and Point 11 of Addenda 1 and Clause 4.75, Part 3 of the RFT.

The Selection Panel make up and processes are outlined in the Scholarships PNG Design document (especially paragraphs 132-138). Two of the short term academic advisers will be part of the Selection Panel (refer to Table 4, Annex 3 of the RFT and Part 3 of the RFT).

4. **QUESTION:** In Addenda 2, the response to question 5 contradicts the response provided on p13 of Addenda 1, the first question.

ANSWER: Please retract the answer to Addenda 2, question 5. Refer to Addenda 1, question a (p13). The Total Management Fee relates to all costs for overheads and communications at the contractors head office (refer to Part 4, Schedule 2, Clause 3.1 (b) and (c)) while Part 4, Table 4 – Administration, Equipment and Student Operational Costs, relates to direct program costs.

5. **QUESTION:** In Table B, there is a column for mobilisation and demobilisation, however in Table C - there is another column for demobilisation. Isn't this double-counting the demobilisation costs?

ANSWER: No. The costs in Table B (Part 1, Attachment 1, p14) are for the period 01 May 2010 – 31 May 2013 and the costs in Table C (Part 1, Attachment 1, p15) are for the option period 01 June 2013 to 31 May 2015.

6. **QUESTION:** Should the mobilisation and demobilisation costs be included in the Summary Table A under the column for 1 June 2010 - 31 May 2013?

ANSWER: No, this table summarises these costs already given in Table B and C (Part 1, Attachment 1, p14 and 15).

7. **QUESTION:** Given the answer to Question 2 Addendum 2 of SPNG, can AusAID update the tables provided in Addendum 1, parts 3-7?

ANSWER: No. Please refer to question 2 of this Addendum.

All other information as set out in the RFT dated 31 October 2009, addendum 1 of 18 November 2009 and addendum 2 of 26 November 2009 remain unchanged.